

Official Bank Letter Head

Name of Bank,
Registration number,
Address,
Telephone number,
email address,
web address

Example
Bank Comfort Letter

Place and date.

[Name and address of recipient of this letter.]

We, the undersigned Bank Officers of the [Full bank name], located at [Full bank address and registration number], hereby confirm with full responsibility that the amount of [xx Euro) is reserved in this bank at the request of [Name of Investor and account holder], [Registered address of Investor], [Passport number] for the finalization of contract for the purchase of [The Object] Contract Number: [Number].

These funds are available for the purchase of the above identified object. In this regard the funds can be converted into a Confirming, Revolving, Divisible, Irrevocable transferable, Fully transferrable and callable Letter of Credit with a top 50 Prime World Bank Payment Guarantee.

This information may be verified on a Bank to Bank basis via swift message MT 799.

In issuing this statement, the bank recognizes their liability in accordance with the terms of the contract should it proceed.

1. This is to confirm that our mutual client [Name of Investor and account holder], [Registered address of Investor], [Passport number] maintain a banking account no. _____ with us.
2. At their instructions we, [Full bank name] with full authority and mandate hereby confirm that the said clients are willing and financially able to initiate the process of purchasing of [The Object] for the price of [Price].
3. We certify that our clients named above have sufficient funds and/or have credit line with our bank to complete the proposed transaction within the time period shown above.
4. Our clients hereby give authority to the Sellers to procure usual banker's references, our bank officer __Mr./Mrs. __name__ direct phone no. __ is already instructed to cooperate with your inquiry.

This document made and legalized by.

BANK SEAL

Bank Officer's Name
Title
Bank Department
PIN / ID
Telephone
Fax
E-mail
SWIFT Code
Signed and Sealed this xx day of [Month] 202x

Bank Officer's Name
Title
Bank Department
PIN / ID
Telephone
Fax
E-mail
SWIFT Code

Sincerely, General Director of The _____

Witnessed By:
Bank Officer's Name
Title
Bank Department
PIN / ID
Telephone
Fax
E-mail
SWIFT Code